



Democracy HUB Canvasser Job Description

Brockton Interfaith Community (BIC), founded in 1990, is a multi-faith, multi-ethnic non-profit organization from the greater Brockton area. BIC's mission is to work collaboratively with our partners, on issues chosen together to promote racial and economic justice through prophetic, faith-rooted community organizing. BIC advocates at the state level as MCAN and at the national level as Faith in Action. By building power locally through intentional relationships, BIC leaders and staff aspire to create systems and structures for the purpose of establishing a more equitable and just world.

Job Title	Democracy HUB Canvasser
Reports To	Democracy HUB Organizer
Salary	\$25 per hour/15 hours per week (this is a temporary position)

Job purpose

Utilize strategy given by Democracy HUB Organizer and your understanding of the local community to connect with residents, specifically BIPOC and low-income voters in Brockton. Engage residents and provide them with key information about the upcoming election and educate them about what is at stake in this state election cycle.

Duties and responsibilities

- Follow all required covid-19 health and safety measures per local health department and BIC to the strictest standards
- Memorize and recite scripts and statements as they are prepared and provided
- Have conversations with targeted lists of residents about the upcoming election via door knocking and phone banking
- Collect data accurately and consistently with high standards

- Demonstrate strong knowledge of the ballot initiatives and county/state elections
- Document contact information, such as name, address, phone number and signatures for follow-up
- Confidently answer questions and share non partisan opinion/information to meet canvassing objectives
- Consistently meet weekly goals for information gathered and contact attempts
- Attend required meetings as necessary and stay up to date on project changes or updates
- Take photos and other related media as necessary

Qualifications

- Self-motivation, detail-oriented, ability to work independently and as part of a team
- Strong interpersonal skills and ability to communicate with people from different backgrounds
- Organizational skills and ability to meet deadlines
- Other qualifications that would be helpful, but not required include language skills (Portuguese, Cape Verdean Creole, Spanish, and/or Haitian Creole)
- Must be able to thrive within a work environment that changes regularly according to community needs. Schedule and responsibilities will shift according to priorities and community availability
- Strong ability to use technology (smartphones, computers, video conference, tablets) to keep records
- Must be able to commute regularly to various locations in Brockton
- Must have the ability to sit and walk for long periods of time
- Must be able to work evenings and weekends

Submit Application to: office@brocktoninterfaith.org

BIC provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, BIC complies with applicable state and local laws governing nondiscrimination in employment in every location in which the organization has facilities. This policy

applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. BIC is an equal opportunity employers and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.